

# Certification Renewal Policies and Procedures

Effective January 31, 2022, certification will expire one year from the last day of the month in which you were initially certified. For example, if your certification was renewed on January 20, 2022, your certification will expire on January 31, 2023. You can view your renewal date on your LSL certificate. Certified LSL professionals are required to pay a renewal fee (US\$125) on an annual basis and will receive a reminder notice at least 30 days before the due date of their renewal documentation. Documentation for continuing education hours must be submitted every two years. Certified LSL Specialists (LSLS) must earn a total of 15 Academy approved continuing education units during the two-year renewal period.

A new LSL certificate with the updated expiration date will be e-mailed after the LSL completes the renewal form and payment is processed. Applying for renewal of certification early does not change the beginning or end dates of your next certification cycle. Activities attended during one two-year continuing education period cannot be carried over to the next two-year continuing education period.

## CONTINUING EDUCATION CREDITS

All professionals seeking certification and certified LSL professionals must attain Academy-approved continuing education units (CEUs). Acceptable educational activities include:

- Attending Academy-approved educational programs
- Development and/or presentation of an Academy-approved program
- Publishing a peer-reviewed article
- Observation of certified LSL professionals
- Mentoring a LSL applicant (for certified LSL professionals only)

The 15 mandatory continuing education hours for **certified LSL professionals** must fall within the limits listed below and be approved by the Academy prior to submitting the application for certification renewal:

Continuing Education Activity Option	Minimum Required	Maximum Allowed
Attending Academy-approved educational programs	5 CEUs per renewal period	15 CEUs per renewal period
Development and/or presentation of an Academy-approved program		5 CEUs per renewal period
Publishing a peer-reviewed article		5 CEUs per renewal period
Structured observation of certified LSL professionals – must be accompanied by a copy of a C-3 Form each one-hour session of observation 10 hours of observation (can include up to 10 hours)		2 CEUs per renewal period
Service on a board or committee in a LSL related organization		2 CEUs per renewal period
Mentoring an LSL applicant (must be accompanied by a Mentor’s Evaluation Form from the LSL applications)		5 CEUs per renewal period